



## DIRECTOR'S REPORT – NOVEMBER 2016

### Patron Service:

**Four public computers** were moved from the big table in Adult Services to a location along the wall nearby. This will give patrons more elbow room for working at the terminals.

### Staff and Volunteers:

Two veteran staff members announced their **retirements** this month: Marie McDermott, Children's Librarian, and Susan Ball, Library Assistant II in Technical Services.

Janet Makoujy, Head of Children's Services, and Brian Jennings, Adult Services Librarian, attended the **New York Library Association's Annual Conference** in Saratoga Springs.

Ms. Makoujy and the Director attended an RCLS Continuing Education Workshop on **staff performance management and evaluation**.

Veronica Reynolds, Head of Community Relations, attended a **Library Marketing and Communications** Conference.

Brian Jennings presented the oral history program at **Clarkstown's 225<sup>th</sup> birthday** event on November 1.

### Programs:

The Children's Room window was festooned with turkey feathers as children wrote the titles of their **favorite books on a cut-out feather** that was then pasted to a turkey torso for all to see.

Fifty-six children participated in the **1,000 Books Before Kindergarten** program. Children who have already completed this challenge received certificates at the November board meeting.

Programming for the **One Town, One Book** program continued. Topical films, book discussions, and a lecture on the controversial presidential election of 1800 highlighted and elucidated several aspects of the book entitled *Duel with the Devil: The True Story of How Alexander Hamilton and Aaron Burr Teamed Up to Take on America's First Sensational Murder Mystery*.

### **Building and Facilities:**

The **trees** on the western side of the property along the sidewalk were pruned.

Twenty **patio pavers** were purchased to commemorate loved ones, library memories, and staff members. A technical problem at the engraver's may delay the initial installation until warmer weather in the spring.

### **Technology:**

A previously-owned **Microtek scanner** was obtained at very low cost from Southeastern New York Library Resources Council (SENYLRC) that is capable of scanning negatives, slides and photographs. It will be used in the digitization of local history materials.

An annual **savings of \$3,876 in lease payments** for printer/copiers in administration will be realized as the contract was re-negotiated and one unit was deemed unnecessary.

### **Miscellaneous:**

The library was a **polling site** for the General Elections held on November 8.

The **Annual Budget Hearing** was held at West Nyack Library on November 22. There were no patrons in attendance.

Respectfully submitted,  
Marianne Silver, Director  
NEW CITY LIBRARY  
December 8, 2016

MS/kc